

Code of Conduct



Please find enclosed a code of conduct/rules for all members. As a funded Project we are required to have up to date policies and procedures. One policy that we would like you to be aware of is our members code of conduct. Adherence to this is essential for all FACT members as a stipulation of your membership to ensure that we operate a fair system for all who participate in our activities.

This is essential for the smooth running of the project and to ensure that we can provide a safe and secure environment where members can relax and benefit from all aspects of the FACT Project.

THE FACT PROJECT - RULES

1. Reasonable behaviour is expected at all times. That is - behaviour that will not cause offence or embarrassment to any member of the general public, other members or staff.
2. FACT members are expected to demonstrate a good attitude to existing and new members - to encourage attendance at events and engage and talk to those who appear alone at activities.
3. Activities are not booked on a first come first served bases - please be patient and understanding if you are unable to attend we will try to fit you in on other occasions.
4. Bullying, whether physical, verbal or emotional, will not be tolerated.
5. Any form of unreasonable behaviour, not only lets the Project down but could potentially risk a withdrawal of funding from The Big Lottery Fund and other funders.

CODE OF CONDUCT.

Membership of FACT shall become effective upon receipt and acceptance of a properly completed and signed FACT Application Form. Details will be entered into a secure membership database. This shall only be used within FACT for the duration of the Counties Fermanagh and Armagh FACT Partnership Project.

Members will, at all times, familiarize themselves with the aims and objectives of the FACT Project, and project same in whatever capacity they fill within the group. All FACT members shall treat each other with respect and courtesy regardless of background, culture, political persuasion or religion.

Any members called as volunteers into a committee post, course or event leader/facilitator shall use any skills they possess for the benefit of the FACT Project, acting in this role professionally and to the best of their ability.

Membership in FACT, and all rights and privileges attached thereto, shall cease under the following circumstances;

(a) Upon receipt of written notice of resignation to the Chair from the member

Expulsion shall proceed as follows:

(b) Being in default with respect to the non-compliance, or veracity of the details, in their signed membership application form:

(c) Having acted in a disruptive manner within the FACT membership.

(d) By their actions have brought the FACT Project into any area of disrepute.

(e) Being expelled from membership by reason of undertaking

activities that are not consistent with the purpose of FACT, or ceasing to be a member of the membership category for any reason.

(f) Notice of intention to expel shall be served on the member in writing, with such notice to state the grounds of expulsion:

(g) Expulsion shall be upon a majority vote of the SEFF Board, as the lead partner, and both County Steering Committee's at a regular or special meeting:

(h) The member shall be notified in writing of the Partnership decision:

(i) Where a negative decision is rendered, the member may appeal the grounds for expulsion by notifying the Chair within ten (10) working days of his or her intention to do so at the address below; The member's appeal shall be heard at the next regular FACT meeting following the meeting at which the expulsion decision was rendered.

The FACT Project
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